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Leeds CITY COUNCIL

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Adult Social Services, Public Health, NHS)

Date: 27 January 2016

Subject: Work Schedule (January 2016)

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	☐ Yes	☒ No
Are there implications for equality and diversity and cohesion and integration?	☐ Yes	☒ No
Is the decision eligible for Call-In?	☐ Yes	☒ No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	☐ Yes	☒ No

1   Purpose of this report

1.1   The purpose of this report is to consider the progress and development of the Scrutiny Board's work schedule for the current municipal year.

2   Summary of main issues

2.1   The Board's outline work schedule, which reflects discussions at the Board's previous meetings, is attached at Appendix 1. It is important to retain sufficient flexibility in the Board's work programme in order to react to any specific matters that may arise during the course of the year, therefore the work schedule may be subject to change and should be considered to be indicative rather than definitive.

2.2   In order to deliver the work schedule, it is likely that the Board will need to take a flexible approach and may need to undertake some activities outside the formal schedule of meetings. Adopting a flexible approach may also require additional formal meetings of the Scrutiny Board.

3.   Recommendations

3.1   The Scrutiny Board (Adult Social Services, Public Health, NHS) is asked to:

   a) Note the content of this report and its attachments.
   b) Identify any specific matters to be incorporated into the work schedule for the remainder of the current municipal year.
   c) Prioritise any competing demands where necessary and agree the work schedule for the remainder of the current municipal year.

4.   **Background papers**[1]

4.1   None used.